

**Employee Information** 

## PAYROLL SERVICES WORKPLACE GIVING DEDUCTION AUTHORITY

**PAY 04** 



Bendigo Health Fundraising & Foundation funds specialised medical equipment and services so more people in our region are treated closer to home and their loved ones.

Our Workplace Giving Program allows you to give a regular donation from your pre or post tax pay, with the total donation amount recorded on your group certificate each year, so it can be easily claimed at tax time. Bendigo Health Foundation provides tax-deductible receipts for financial donations and is registered with the Australian Taxation Office (ATO) as Deductible Gift Recipients (DGRs).

This form is to be used by staff to direct either post-tax or pre-tax Workplace Giving Contributions through their pay on a fortnightly basis.

Please seek independent financial advice to clarify how workplace giving may benefit you.

Surname:	First Name / Initials:									
Employee No.:	ployee No.: Department:									
Payroll Deduction Information (Please select one)										
Description	New	Change	Cancel	Cancel Fortnightly Amount St		Start	Date	Pre-tax	Post-tax	
	Select with X							Select with X		
Bendigo Health Foundation					\$	/	/	WT 4108	WT 3595	
Employee Declaration										
I authorise Bendigo Health to make deductions from my earnings for Workplace Giving. I declare that this deduction is of a voluntary nature. I acknowledge that BH has advised me to seek independent financial advice before commencing any pre-tax arrangement.										
Employee Signature Date of agreement										
To find out more about our Workplace Giving Program										
visit www.bendigohealthfoundation.org.au										
email bhfoundation@bendigohealth.org.au									CARRIT	

Please ensure that Payroll Services receives this form before **10am on the Thursday prior to your pay**.

This form must be signed, submitted by scanned email or hardcopy submission.

payrollservices@bendigohealth.org.au